



## Shipping an Order to a Decorator Before the Customer

Wendy Dujmovic - 2019-06-10 - Modify Order Info

If the supplier does not provide imprinting or you would like to use a different decorator than the supplier, you will need to ship the products from the supplier to the decorator and then from the decorator to the customer.

For example, if you are ordering shirts and all of the shirts are going for decoration and then need to be shipped the customer, configure the shipping path information by entering the decorator's information in the Ship To field and then click on the Add Shipping Destination link. A second set of shipping locations will display with the Ship To information from the top as the Ship From information in the second set of information.

Configuration   Decoration   Instructions   **Shipping** <sup>?</sup>   Sales Tax

<b>Ship From</b>	<b>In-Hands Date</b>	<b>Ship Date</b>
ASI Supplier Company	<input type="text"/>	<input type="text"/>
<b>Ship To</b> <input type="checkbox"/> Blind Ship	<b>Ship Via</b>	<b>Account</b> <input type="checkbox"/> Visible
Customer	<input type="text"/>	<input type="text"/>
Joe Smith ABC Company 456 Example Street Trevese, PA 19053 United States	<input type="button" value="Edit"/>	<input type="button" value="Split this Shipment"/>

[+ Add Shipping Destination](#)

This means that this order will be shipped from the supplier to decorator and then from the decorator to the customer.

A second set of shipping locations will display with the Ship To information from the top as the Ship From information in the second set of information. This means that this order will be shipped from the supplier to decorator and then from the decorator to the end user.

- 1 Pricing
- 2 Decoration
- 3 Shipping
- 4 Purchase Orders

Add Product ▾

### Shipping Destinations



**T-Shirt**  
**Product #: ABC-123**  
T-Shirt  
**ASI Supplier Company**  
asi/12345  
(800) 546-1350

**Ship From:** ASI Supplier Company

**Ship To:** ASI Decorator Company

4800 Street Rd  
Feasterville-Trevoese, PA 19053  
United States

[Split this Shipment](#)

**Ship From:** ASI Decorator Company

**Ship To:** ABC Company

Joe Smith  
456 Example Street  
Trevoese, PA 19053  
United States

[Split this Shipment](#)