

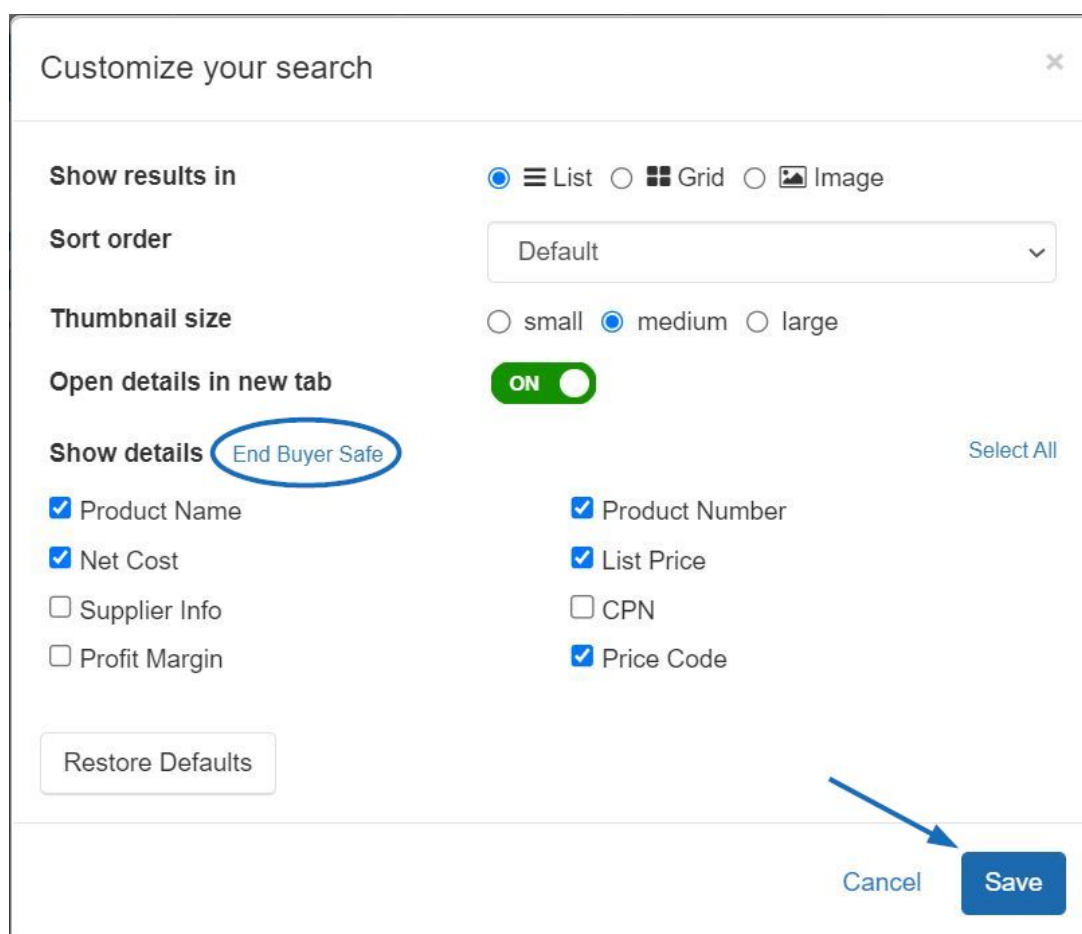
## ESP Quick Tip #36: Customize Search Results

2022-05-19 - Jennifer M - ESP Quick Tips

When viewing product search results, you can control which fields are displayed. After logging into ESP and doing a search, click on the Customize Results link.



In the Customize your search window, there are options to select a default view, specific fields, and a link to make results end buyer safe. Clicking on the End Buyer Safe link in this window will remove the product number, net cost, and supplier information.



The 'Customize your search' pop-up window contains the following settings:

- Show results in:** Radio buttons for List (selected), Grid, and Image.
- Sort order:** A dropdown menu set to 'Default'.
- Thumbnail size:** Radio buttons for small, medium (selected), and large.
- Open details in new tab:** A green toggle switch labeled 'ON'.
- Show details:** A section with a circled 'End Buyer Safe' link and a 'Select All' link.
- Fields to display:**
  - Product Name (checked)
  - Net Cost (checked)
  - Supplier Info (unchecked)
  - Profit Margin (unchecked)
  - Product Number (checked)
  - List Price (checked)
  - CPN (unchecked)
  - Price Code (checked)
- Buttons:** 'Restore Defaults' and 'Save' (with a blue arrow pointing to it).

After making changes to these options or if fields seem to be hidden, you can use the Customize Search Results link to reset them by clicking on the Restore Defaults button in the pop-up window.

Customize your search

×

Show results in

☒ List

☐ Grid

☐ Image

Sort order

Default

▼

Thumbnail size

☐ small

☒ medium

☐ large

Open details in new tab

ON

Show details

End Buyer Safe

Select All

☒ Product Name

☐ Net Cost

☐ Supplier Info

☐ Profit Margin

☐ Product Number

☒ List Price

☒ CPN

☐ Price Code

Restore Defaults

Cancel

Save