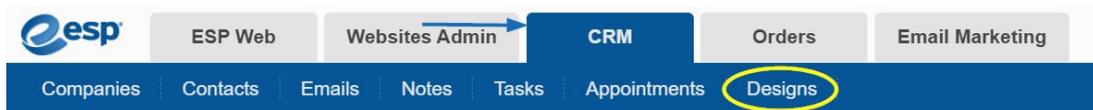




ESP Quick Tip #21: Locate and Manage Virtual Samples

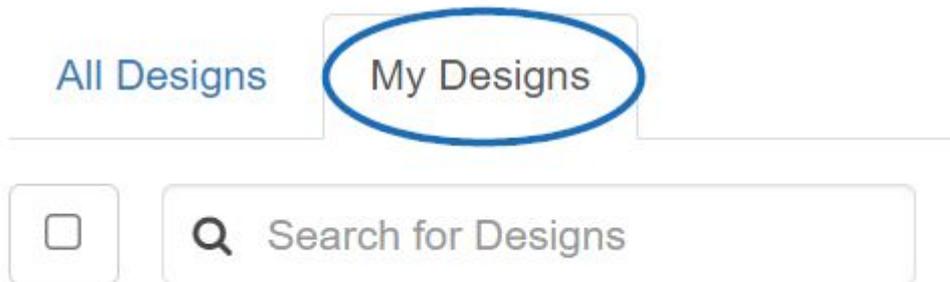
2021-10-20 - Jennifer M - ESP Quick Tips

All virtual samples created in ESP are stored in the Designs section of CRM. After logging into ESP, go to the CRM tab and click on Designs from the blue bar.



In the Designs section, click on the My Designs tab to view all virtual sample images you have created.

Designs



Hovering on the image will give the following options:

- Pencil icon: Edit the virtual sample
- Trash can: Delete the virtual sample
- Order: Create a new order for this item using the virtual sample as the product image
- Send: Email the virtual sample image



A product card for a stainless steel tumbler. At the top left is a small square icon. At the top right, a blue circle highlights two icons: a pencil and a trash can. The central image shows a white tumbler with a silver lid and a black design placeholder that reads "YOUR LOGO HERE" with arrows pointing to the left and right. Below the image, the product name "Color Splash Economy 20 oz Stainless Steel Tumbler" is displayed in blue. Underneath, it says "Record Owner: ESP User". At the bottom, there are two buttons: a white "Order" button with a shopping cart icon and a blue "Send" button with a paper plane icon.

Color Splash Economy 20 oz
Stainless Steel Tumbler

Record Owner: ESP User

 Order  Send

Clicking on the image or product name itself will also open the virtual sample in the [Design Studio](#).